



Safe, Reliable, and Accessible Public Transportation

**Board Meeting Minutes
Friday, January 26, 2022**

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order at 8:00 am and welcomed all those present.
 - A. **Roll call of Board members** – Present: Ms. Wendy Dyer, Ms. Anne Gerard, Mr. Todd Hiney, and Mr. Woody Stroud. Excused: Ms. Blanche Casey, Mr. David Middleton and Mr. David Reid.
Staff members present – Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Chelsea Downing, Mr. Jason Brun (First Transit), and Mr. Dennis Green (First Transit). **Guests** – None.
2. **Approval of December 17, 2021, Meeting Minutes** – Mr. Dyer moved to approve the minutes. Ms. Gerard seconded the motion. The vote was Ms. Dyer–Yes, Ms. Gerard–Yes, Mr. Hiney–Yes, and Mr. Stroud–Yes. The minutes were approved.
3. **Public Comment on Action Items** – None.
4. **Action Items – Ken Collier**
 1. Resolution 2022-01-26-01 Extension of Developmental Disabilities Contract- Mr. Hiney moved to approve the extension of the 2020 contract from January 1, 2022, to June 30, 2022, with the Greene County Board of Developmental Disabilities at the same trip rates not to exceed \$160,000. Ms. Gerard seconded the motion. The vote was Ms. Dyer–Yes, Ms. Gerard–Yes, Mr. Hiney–Yes, and Mr. Stroud–Yes. The resolution was approved.
 2. Service Revision Plan – Ms. Ratcliff reviewed historical productivity data. Mr. Collier reviewed 2021 Flex Route ridership by time and the recommendations for service changes, primarily focusing on hours of service, getting input from the Board. Flex Route changes and service zones will be discussed at the next meeting followed by Fares at the March meeting. Public input will then be solicited, and a final plan is anticipated to be approved at the April meeting with implementation July 1, 2022. No action was taken as this time.
5. **Reports**
 - A. **Board Chairperson Report – Woody Stroud**
 1. Miami Valley Regional Planning Commission (MVRPC)
 - a. Mr. Stroud noted the following accomplishments for the Executive Director’s Update: Completion of regional 2020 Census; creation of Disaster Recovery Dashboards; Dayton Region increased revenue to provide matching funds for larger grant awards; Development Strategy Process began new reporting in Fall 2021; Disaster recovery mitigation continues; the economic meeting is scheduled in February for funding.
 - b. Departing Board Member Steve Ross, Bath Township Trustee was acknowledged for his service to his community and the MVRPC Board of Directors.
 - c. The Disaster Recovery Leadership Board will be scoring funding requests to be submitted to the Dayton Foundation for local disaster relief projects.
 2. Mr. Stroud appointed Kristianna Durham, Greene County Public Health, to the Programs and Services Committee.
 - B. **Chief Financial Officer Report** - Ms. Ratcliff presented the December Financial and Productivity reports. She also informed the Board that she had not been informed yet by the Auditor of State who will be conducting the next audit.

- C. **Mobility Manager Report** – Mr. Collier reviewed the December Mobility Management report regarding agency coordination, travel training, coordination meetings attended, marketing and communication, events. He also reported on the webinars and trainings in which she participated.
- D. **Executive Director Report** - Mr. Collier reviewed the December Executive Director’s Report regarding grant management, vehicle disposal, COVID 19 pandemic response, operations, staffing, and comments and complaints. He noted the Cares Act funds will be expended in February, the American Rescue Plan Act grant has been approved and will fund help to fund operations through May.
- E. **First Transit Report** - Mr. Green reviewed mask and cleaning procedures on the vehicles. He continues to recruit new drivers. Several are scheduled for interviews.

6. **Adjournment** – There being no further business, Mr. Stroud adjourned the meeting.

Upcoming meetings and events: Finance Committee (2/15 - 12 pm), Personnel Committee (2/16 - 12 pm) Programs and Services Committee (3/14- 1:30 pm), Transit Board (2/23- 8:00 am)


Mr. Woodrow W. Stroud, Chair

February 23, 2022
Date