

**Personnel Committee Minutes
Wednesday, February 16, 2022**

1. **Welcome and Introductions** – Chair, Anne Gerard, welcomed the committee members. Committee members in attendance: Wendy Dyer, Anne Gerard, and Woody Stroud. Excused: None. Staff members in attendance: Ken Collier and Marilyn Ratcliff.
2. **Approval of Minutes** – Mr. Stroud moved to approve the minutes of November 15, 2021. Ms. Dyer seconded the motion. The vote was Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Stroud - Yes. The motion passed.
3. **Public comments on Action Items** – None
4. **Action Items:**
 - A. **Organizational Chart** - Mr. Collier reviewed the revised Organizational Chart to reflect proposed changes including the Administrative Support Specialist and Assistant Scheduler positions. Ms. Dyer moved to recommend adoption by the Transit Board of the revised Organizational Chart as presented adding “*As appointed by Board” to the subtitles Fiscal Officer, DBE Liaison and EEO Officer. Mr. Stroud seconded the motion. The vote was Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Stroud – Yes. The motion passed.
 - B. **Wage Scale** - Mr. Collier reviewed two options for adopting the new Greene County Pay Scale. Ms. Dyer moved to recommend adoption by the Transit Board of the Greene County Pay Scale to be fully implemented by 12/17/2022 and replace the general wage increase approved by the Transit Board on December 21, 2021, with a 4% increase for all employees retroactive to 12/18/2021. Mr. Stroud seconded the motion. The vote was Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Stroud – Yes. The motion passed.
5. **Information Items** – None
6. **Adjournment** – There being no further business Ms. Gerard adjourned the meeting.
The next Personnel Committee meeting will be April 13, 2022, at 12 pm.

Respectfully Submitted,


Woodrow Stroud, Chair Pro-Tem

May 11, 2022
Date