

Greene County Community Improvement Corporation  
Executive Committee Meeting  
May 17, 2022 9:30 am  
Greene County Department of Development  
61 Greene Street  
Xenia, OH 45385

**Executive Committee Members:**

Mr. John Finlay  
Mr. Joe Harkleroad  
Mr. Brandon Huddleson  
Mr. Mike Imhoff – ABSENT  
Ms. Toni Overholser - ABSENT

**Greene County Staff:**

Mr. Eric Henry  
Mr. Jeff Gord  
Ms. Vicki Sheets

I. **Call to Order** Mr. Finlay called the meeting to order at 9:27 am.

II. **Approval of Minutes – March 8, 2022 meeting**

Mr. Huddleson motioned to approve the minutes of the March 8, 2022 meeting. The motion was seconded by Mr. Finlay. The motion passed unanimously with Mr. Harkleroad abstaining as he was not at that meeting.

III. **New Business**

A. **J&G Summary Financial Report**

Mr. Henry presented an overview of the results of the recent audit. There were no findings. It was noted that all of the CIC's bank accounts were moved to one account with Huntington Bank.

B. **Increase in Dinsmore & Shohl Budget Item**

Mr. Henry presented the need to increase the budget line for Dinsmore and Shohl. The budgeted amount for legal fees for the year has already been spent due to work being done on the by-laws and creating the document examining the differences of the CIC and the Port Authority. This request will need to be presented to the full board.

IV. **Old Business**

A. **SWARP (Strategic Plan Delivery)**

Mr. Henry presented the strategic plan the Department of Development received. Discussion followed regarding the best way to utilize the findings.

B. **Annual Report Review**

Mr. Henry asked for feedback on the Annual Report. Discussion included the invitation list, including youth among the achievers, and the cost of the event.

V. **Adjournment**

Meeting adjourned by Mr. Finlay at 10:13 am.

Respectfully Submitted for Approval:

*Vicki Sheets*  
Vicki Sheets

July 12, 2022  
Date

Minutes Approved by:

*John A. Stinky President*  
CIC Executive Board Member

July 12, 2022  
Date