



Safe, Reliable, and Accessible Public Transportation

**Board Meeting Minutes
Wednesday, May 25, 2022**

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order at 8:01 am and welcomed all those present.
 - A. **Roll call of Board members** – Present: Ms. Blanche Casey, Ms. Wendy Dyer, Ms. Anne Gerard, Mr. Todd Hiney, Mr. David Reid, and Mr. Woody Stroud. Excused: Mr. David Middleton.
Staff members present – Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Ms. Dawn Enoch, Mr. Jason Brun (First Transit), and Mr. Dennis Green (First Transit). **Guests** – none.
2. **Approval of April 27, 2022, Meeting Minutes** – Ms. Casey moved to approve the minutes as corrected. Ms. Dyer seconded the motion. The vote was Ms. Casey – Yes, Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Hiney – Abstain, Mr. Reid – Yes, and Mr. Stroud – Yes. The minutes were approved.
3. **Public Comment on Action Items** – None.
4. **Action Items**
 - A. **Personnel Committee**
 1. **Executive Director Evaluation** – Ms. Gerard moved, in accordance with ORC 121.22 (G) (1), to consider compensation for a public employee that the Board enter into Executive Session. Ms. Dyer seconded the motion. The vote was Ms. Casey- Yes, Ms. Dyer- Yes, Ms. Gerard- Yes, Mr. Hiney- Yes, Mr. Reid- Yes and Mr. Stroud- Yes. The motion was approved. The Board entered into Executive Session at 8:03 am and returned to regular session at 8:28 am.
 - B. **Staff**
 1. **Resolution 2022-05-25-01 - Elderly and Disabled Fare Assistance Program** – Mr. Collier explained the need for more formal documentation of elderly and disabled riders in order to meet the criteria for half-fare reimbursement from the Ohio Department of Transportation. Ms. Gerard moved to amend the resolution to establish an effective date of 7/1/2022 and to clarify that those age 65 or older are eligible. Ms. Dyer seconded the motion. The vote was Ms. Casey – Yes, Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Hiney – Yes, Mr. Reid – Yes, and Mr. Stroud – Yes. The amendment was approved. Mr. Reid moved to adopt the resolution as amended. Mr. Hiney seconded the motion. The vote was Ms. Casey – Yes, Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Hiney – Yes, Mr. Reid – Yes, and Mr. Stroud – Yes. The resolution was approved.
5. **Reports**
 - A. **Board Chairperson Report – Woody Stroud**
 1. **Miami Valley Regional Planning Commission (MVRPC)**
 - a. Mr. Stroud noted the following from the May 5, 2022, Executive Director’s Update:
 - i. A virtual public participation meeting for the Regional Active Transportation Plan which enhances past bicycle transportation planning efforts to include walking, medical devices, and transit was held on May 2.
 - b. Mr. Stroud reviewed the list of MVRPC members noting Greene County political subdivision members and the Transit Board which is listed with Other Governmental Members. Dues for Other Governmental Members are \$1,000 annually but are expected to increase to \$2,000 annually in CY 2023.
 - c. Mr. Stroud noted the inclusion of the Transit Board in the Transit Exclusive Planning section of the 2022 MVRPC Budget and Work Plan which is updated annually. Mr. Collier reviewed the work elements, anticipated product, and schedule for completion of the planned projects included in the plan.

- d. Mr. Stroud reviewed a handout that presented an overview of MVRPC membership services.
- B. Chief Financial Officer Report** – Ms. Ratcliff presented the April Financial and Productivity reports. Staff from the Ohio Auditor of State’s office will be conducting the annual financial audit this year.
- C. Mobility Manager Report** – Ms. Webster reviewed the April Mobility Management report regarding agency coordination, travel training, coordination meetings attended, marketing and communication, and events. She also reported on the webinars and trainings in which she participated.
- D. Executive Director Report** – Mr. Collier reviewed the Executive Director’s Report regarding grant management, vehicle disposal, COVID 19 pandemic response, operations, and comments and complaints.
- E. First Transit Report** – Mr. Green reported that he is actively recruiting drivers. First Transit is receiving many applications but few qualified drivers. Qualified candidates are accepting positions that are paying higher wages. There were no accidents or injuries in April. Mr. Green is working with Ms. Webster, Clark State College and other local educators to create a CDL training program. Mr. Brun reported that 9 retired vehicles are ready to be auctioned or sold.
- 6. Adjournment** – There being no further business, Mr. Stroud adjourned the meeting at 9:58 am.
- Upcoming meetings and events:** Finance Committee (6/21 – 12:00 pm), Personnel Committee (TBD), Programs and Services Committee (7/19 – 10:30 am), Transit Board (6/29 – 8:00 am).


Woodrow W. Stroud, Chair

July 13, 2022
Date