



*Safe, Reliable, and Accessible Public Transportation*

**Board Meeting Minutes  
Wednesday, July 13, 2022  
(Rescheduled from June 29, 2022)**

1. **Welcome and Introduction** – Chair Woody Stroud called the meeting to order at 8:00 am and welcomed all those present. He announced the resignation of Mr. David Middleton due to medical reasons.
  - A. **Roll call of Board members** – Present: Ms. Blanche Casey, Ms. Wendy Dyer, Ms. Anne Gerard, Mr. Todd Hiney, Mr. David Reid (arrived 8:11), and Mr. Woody Stroud.  
**Staff members present** – Mr. Ken Collier, Ms. Marilyn Ratcliff, Ms. Shannon Webster, Ms. Dawn Enoch, and Mr. Dennis Green (First Transit). **Guests** – none.
2. **Approval of May 25, 2022, Meeting Minutes** – Ms. Casey moved to approve the minutes as corrected. Ms. Gerard seconded the motion. The vote was Ms. Casey – Yes, Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Hiney – Yes, Mr. Reid – not yet arrived, and Mr. Stroud – Yes. The minutes were approved.
3. **Public Comment on Action Items** – None.
4. **Action Items**
  - A. **Staff**
    1. **Resolution 2022-07-13-01 Job and Family Services Contract** – Mr. Collier explained the proposed amendment to extend the Greene County Job and Family Services contract for NET Medicaid Transportation Service, first entered into on July 1 of 2020, for a period of one year, to June 30, 2023 with the maximum additional amount of \$55,000, \$905,000 in total with no change to the rate of compensation. Mr. Hiney moved to adopt the resolution. Ms. Dyer seconded the motion. The vote was Ms. Casey – Yes, Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Hiney – Yes, Mr. Reid – not yet arrived, and Mr. Stroud – Yes. The resolution was approved.
    2. **Resolution 2022-07-13-02 Developmental Disabilities Contract** – Mr. Collier explained the proposed contract effective July 1, 2022, with the Greene County Board of Developmental Disabilities (GCBDD) to provide Non-Medical Transportation at the established State of Ohio reimbursement rate for Greene County. To assist in transitioning from the fully allocated cost model, GCBDD has agreed to provide Greene CATS with a \$50,000 grant on an ongoing basis every six months to support the ways in which Greene CATS provides a higher level of service to DD riders such as the flexibility provided through its scheduling software. Ms. Casey moved to adopt the resolution. Ms. Gerard seconded the motion. The vote was Ms. Casey – Yes, Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Hiney – Yes, Mr. Reid – Yes, and Mr. Stroud – Yes. The resolution was approved.
    3. **Resolution 2022-07-13-03 ODOT Urban Transit Program (UTP) Grant Application** – Mr. Collier explained the resolution that would allow him to apply for the Ohio Department of Transportation 2023 Urban Transit Program Grant. Ms. Gerard moved to adopt the resolution. Ms. Dyer seconded the motion. The vote was Ms. Casey – Yes, Ms. Dyer – Yes, Ms. Gerard – Yes, Mr. Hiney – Yes, Mr. Reid – Yes, and Mr. Stroud – Yes. The resolution was approved.

## 5. Reports

### A. Board Chairperson Report – Woody Stroud

#### 1. Miami Valley Regional Planning Commission (MVRPC)

- a. Mr. Stroud noted the following highlight from the June 2, 2022, Executive Director's Update:
  - i. A Miami Valley Regional Broadband and Digital Equity forum hosted by the Institute for Livable and Equitable Communities was held discussing regional broadband access in the Miami Valley. The Greene County Commissioners have allocated \$9.6 million in American Rescue Plan Act funds toward expanding broadband internet access to eastern and southern parts of the county.

**B. Chief Financial Officer Report** – Ms. Ratcliff presented the May Financial and Productivity reports. Staff from the Ohio Auditor of State's office have begun the annual financial audit.


**C. Mobility Manager Report** – Ms. Webster reviewed the May Mobility Management report regarding agency coordination, travel training, coordination meetings attended, marketing and communication, and events. She also reported on the webinars and trainings in which she participated, making special note of a coordinated effort to provide driver training through Clark State.

**D. Executive Director Report** – Mr. Collier reviewed the Executive Director's Report regarding grant management, vehicle disposal, COVID 19 pandemic response, operations, and comments and complaints.

**E. First Transit Report** – Mr. Green reported there were no accidents or injuries in May. Mr. Green is continuing to work with Ms. Webster, Clark State College and other local educators to improve the availability of CDL training programs. First Transit provides other driver training in house once a driver is hired. Drivers who apply to First Transit are being lured away by higher wages elsewhere.

**6. Adjournment** – There being no further business, Mr. Stroud adjourned the meeting at 9:19 am.

**Upcoming meetings and events:** Finance Committee (7/19 – 12:00 pm), Personnel Committee (8/17 – 12:00 pm), Programs and Services Committee (9/20 – 10:30 am), Transit Board (7/27 – 8:00 am)

  
Woodrow W. Stroud, Chair

July 27, 2022

Date