



STEPHANIE ANN GOFF, P.E., P.S. GREENE COUNTY ENGINEER

615 Dayton-Xenia Road
Xenia, Ohio 45385-2697
Office (937) 562-7500
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Effective February 1, 2023

Schedule of Charges (non-refundable)

Permit Fees

Driveway Permits: \$40 per permit

Utility Permits: \$200 up to 1 mile, \$500 1-5 miles, \$1,000 over 5 miles

*(this applies to waterline/sanitary projects, electric lines, communication lines, pole installations, gas main installations, multiple address projects)

Special Haul Permits: Free For Regular Permits
\$200 for Super Haul Permits

Working without a permit fee: \$50 plus permit fee

Plat Construction Fees

Plan Review

First Review: \$100

Second Review: Free

Each Occurrence After Second Review: \$200 each

Inspection

Inspection Fee: 3% of Approved Construction Estimate

Overtime Work Hours: \$120/hour (includes vehicle and fuel charges)- min. 4 hours for call-in

Holiday Work Hours: \$150/hour (includes vehicle and fuel charges)- min. 4 hours for call-in

Minimum 2 hour cancellation on scheduled inspections

Inspection no show/no cancellation fee: \$50

Inspector Work Hours: Monday- Friday 7:00am-3:30pm

Holidays:

New Year's Day

Martin Luther King Day

Presidents' Day

Memorial Day

Juneteenth

Independence Day

Labor Day

Veteran's Day

Thanksgiving Day

Friday after Thanksgiving Day

Christmas Day

Miscellaneous Fees

Bounced Check Fee: \$50

Online Payments and Privacy Policy

Credit Card and E-Check Payments

- We accept the following payment methods: (Visa, Mastercard, Discover, Amex)
- There is a convenience fee of \$1.50/ \$50. After the first \$50, it will add an additional \$1.50 for each \$50 tier.
- For E-Checks, there is a flat fee of \$2.00 per transaction.
- Payment made by credit card will be considered paid on the date and time authorization is approved. Once your payment has been authorized, please allow one (1) business day for the payment to be processed.
- Credit card and E-Check fees are charged by the service provider. Greene County does not share in these fees.

Privacy Policy

- If you choose to make a payment with a credit card, your card information is NOT a public record. We will use the information solely for the purpose of processing the payment you requested.
- We will permit only authorized employees, who are trained in the proper handling of Customer information, to have access to your information. Employees who violate this trust will be subject to our disciplinary process and criminal prosecution.
- Credit card numbers are stored on a secure server in an encrypted format and are accessed for transaction verification only.
- Credit card numbers are NOT stored in our receivable system database.

If you contact our office and ask to verify a credit card, our employees will NOT be able to access or view your credit card number.

Additionally, we do not sell data to any marketing companies.