

**Checklist**  
**Transfer of Guardianship TO Another State**

Filing Fee

**\$23.00**

Requirements

The ward must be physically present in or is reasonably expected to move permanently to a state other than Ohio. Additionally, plans for the care and services for the ward and/or adequate arrangements for the ward's property in that state have been arranged prior to filing.

Procedure

The Guardian must file the "Initial Filing" documents listed below. The court may schedule a hearing at its discretion prior to approving the transfer. Upon review of the initial documents, or after hearing the matter, our court will issue a Provisional Order of Transfer of Guardianship to Jurisdiction Outside the State of Ohio. **It is then the Applicant's responsibility to contact and file the appropriate paperwork in the county and state of the proposed transfer of the guardianship, and obtain a provisional order from the court accepting jurisdiction.** The Applicant must then provide our Court with a **certified** copy of the order from the accepting state. Upon receipt and approval, our court will issue a Final Order Confirming Transfer.

Please note, we cannot finalize this transfer until the Applicant, or his/her attorney, has provided us with the Order from the other state which shows they will accept jurisdiction.

**Note: All paperwork must be typed. We will not accept handwritten documents.  
All filings must be single-sided. We will not accept double-sided originals.  
Please do not staple original paperwork. We cannot accept filings with staples.**

Initial Filing

- Petition to Transfer Guardianship to Jurisdiction Outside the State of Ohio (GC Form 104.2-A)
- Notice of Petition to Transfer Guardianship to Jurisdiction Outside the State of Ohio (GC Form 104.2-B)  
**or**
- Waiver of Notice and Consent to Petition to Transfer Guardianship to Jurisdiction Outside the State of Ohio (GC Form 104.2-C)
- Next of Kin of Proposed Ward (Form 15.0)
- Provisional Order of Transfer of Guardianship to Jurisdiction Outside the State of Ohio (GC Form 104.2-D)
- Final Order Confirming Transfer of Guardianship to Jurisdiction Outside the State of Ohio (GC Form 104.2-E)