

Checklist
Dispensing with a Minor Guardianship

Filing Fee

\$99.00 (Includes 2 Certified Copies of Judgment Entry)

Requirements

A minor guardianship of the estate may be dispensed with by the Court when a minor has received \$25,000 or less, usually through insurance proceeds or inheritance, or other circumstance in which a minor is receiving money. This action is not necessary if the minor is receiving inheritance from an estate that is already open in this Court.

For more information on dispensing with a minor guardianship please see R.C. §2111.05, R.C. §2111.31, and Sup. R. 67

**Note: All paperwork must be typed. We will not accept handwritten documents.
All filings must be single-sided. We will not accept double-sided originals.
Please do not staple original paperwork. We cannot accept filings with staples.**

Initial filing

- Application to Dispense with the Appointment of a Guardian for a Minor (GC Form 67.1-A)
- Photocopy of the Minor's birth certificate
- Copy of Death Certificate of a deceased parent, *if applicable*
- Contact Information Form (GC Form 75.3-A)
- Self-Representation Acknowledgment (GC Form 75.1) *if applicable*
 - o This form **must** be filed if applicant is not represented by an attorney.
- Acknowledgment of Responsibility-Dispense With Minor Guardianship (GC Form 67.1-B)
- Consent to Application to Dispense with Appointment of Guardian for a Minor (GC Form 67.1-C)
 - o Must be signed by both natural parents
 - o If a parent will not sign a Consent, the applicant must serve that parent with notice of the application. The applicant must file proof of service with the Court prior to the Court making a decision on the application.
 - o If a parent is deceased, the applicant must provide a photocopy of the deceased parent's death certificate.
- Household Resource Worksheet (GC Form 66.2-A) *if applicable*
- proposed* Judgment Entry Regarding Application to Dispense with the Appointment of a Guardian for a Minor (GC Form 67.1-D)

Within 30 days of the Judgment Entry being approved

- Report of Distribution of Assets (GC Form 67.1-E)
- Verification of Receipt and Deposit (GC Form 22.3) *if applicable*